



West Coast Dog and Cat Rescue

PO Box 72401, Springfield, OR 97475 - (541) 225-4955
westcoastvolunteer@gmail.com www.westcoastdogandcat.org

WCDC Board Meeting

Sunday, December 13, 2015

Cafe Yumm! Meeting room, Franklin Blvd, Eugene - 5:00pm - 7:00pm

Present: President, Mary Sooh, Vice President and Treasurer, Rob McIntosh, Victoria Williams, Lyllian Breitenstein, Martha Scofield and Irene Beltzer, Members.

Absent: Louanne Koch, Member

Guests: Karen Tangle

1. Meeting Called to order at 5:05 pm
2. Minutes of last meeting approved; there were no corrections necessary. Motion to approve: Martha. Seconded: Irene. Passed: unanimous
3. Old Business
 - a. Ringworm Policy - Kate has completed the proposed ringworm policy document. Mary: are there any changes to the proposal? No. Motion to accept: Victoria, Seconded: Lyllian, Passed: unanimous. Mary proposed the formation of a sub-committee to oversee implementation. Pending their acceptance of the appointment, the team will be, Danielle, Christina, Irene. (Louanne doesn't want to be on the committee so I took her out.) Changes to the document may be necessary after implementation begins.
 - b. Life 9 Cats at North - Life Nine told Rob they will talk it over at their December board meeting, then get back to him. Tabled until our January board meeting.
 - c. Pet Photos-results - As of 5:00 pm Dec. 13: preliminary tally is \$1605.00 in donations received over the four afternoons.
 - d. Christmas party-results - The Christmas party was a success with fun had by all of the 50 or so attendees.
4. New Business
 - a. Financial Report-Rob - Budget vs. Actuals (January- December 2015). Our budget was \$114,550. Our actual was \$95,975.
 - b. Rob proposed two motions.
 - i. Network for Good functionality be replaced by PayPal. Three points outlined as argument in favor of this. Statements from the debit card to be included in the financial report. Motion to approve the switch: Irene Seconded: Victoria Passed: Unanimous
 - ii. Authorize the Treasurer to obtain a debit card from Pacific Continental Bank and tie it to our checking account (to be used as a credit card). Examples of uses: chip vendor; carrier vendor; check printing vendor; printing vendor. Two points outlined as argument in favor of this. Motion to Approve: Lyllian. Seconded: Victoria Passed: Unanimous.



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- c. Cat Foster and Adoption Report-Jessica - Report given by Rob as Jessica was absent. Summary as of November: Beginning Animal Count: 236 Total Intake: 37 Total Adoptions: 55 Total Spay/Neuter: 49
 - d. Fundraising Committee report-Mary
 - i. Grant-Jan. UO and Petfinder Treats –Mary. WCDC has been approved to join the Grant writing Assistance Program at U of O. She and Tarah will be working with the class winter term.
 - ii. Petfinder has approved our request for free treats and will be shipping them in January.
 - iii. Christmas Trees- Irene. Irene made 200 ornaments that hang on “giving trees” in several locations (McKenzie Feed, Wags Dog Emporium, PetSmart North). Customers simply select an ornament and purchase the gift for WCDC specified on it.
 - iv. Irene shared that she got WCDC set up in the matching donor program at Veritas. (Symantec I think, Alix. Check with Irene.)
 - e. New Event Coordinator-Karen Tangle. We have a new Event Coordinator. Karen introduced herself and talked about her impressive background and experience in the business and social service worlds. She has reviewed WCDC’s past promotion activity. She suggests that we must get more *donated* advertising time, and spend less on that item.
 - f. Chip N Dip Update-Mary. The Fundraising Committee has spent many hours already planning for the next event. They will meet again in January to discuss several upcoming fundraisers, including Chip N Dip.
5. Other Business
- a. Register Guard Ad Space-Lyllian. A group of rescues regularly put animals in the Register Guard. There is sometimes ad space to offer free for adoptable cats. Lyllian will contact Jessica Kosie to see if she will coordinate submissions.
 - b. Pay It Forward- Mary. Mary introduced the Pay It Forward adoption program with a handout from the Bangor, Maine shelter that created it. Should WCDC consider this program? The handout will be given to the adoption counselors for a decision.
 - c. H and R Block- After the holidays, West Coast will be passing out H&R Block flyers. People taking the flyers to that business to get their taxes done will generate money for West Coast.
 - d. United Way- Aven has gotten us reinstated with United Way and Cassandra is attending regular meeting of other Volunteer Coordinators.
 - e. Greg and Kim Pope made and gave 25 necklaces to WCDC to sell. Irene Beltzer has created a painting which will be reproduced and sold at the February National PetSmart Adoption event.
6. Meeting Adjourned at 6:46 pm-Motion to adjourn: Lyllian. Seconded; Victoria

Next meeting Sunday January 10, 2016 at 5:00pm, Cafe Yumm! on Franklin Boulevard in Eugene.

Respectfully Submitted,
Alix Morris, Secretary

West Coast Dog and Cat Rescue

Financial Report - 1/10/2016

December 1, 2015 Beginning Balance Checking:	\$	25,984.91
December 31, 2015 Ending Balance Checking:	\$	27,336.55
December 1, 2015 Beginning Balance Savings:	\$	4,163.40
December 31, 2015 Ending Balance Savings:	\$	4,163.50
Current Outstanding Bills:	\$	6,119.65
Current QuickBooks Checking Balance:	\$	21,216.90

West Coast Dog and Cat Rescue Budget vs. Actuals: FY 2015 Budget vs Actual January - December 2015

	Total			
	Actual	Budget	over Budget	% of Budget
Revenue				
Donations	52,698.52	50,000.00	2,698.52	105.40%
Events Income	3,890.38	6,000.00	(2,109.62)	64.84%
Fees	46,976.64	48,500.00	(1,523.36)	96.86%
Grants	11,561.00	10,000.00	1,561.00	115.61%
Miscellaneous Income	155.81	50.00	105.81	311.62%
Total Revenue	\$ 115,282.35	\$ 114,550.00	\$ 732.35	100.64%
Gross Profit	\$ 115,282.35	\$ 114,550.00	\$ 732.35	100.64%
Expenditures				
Administrative Expenses	4,283.76	1,000.00	3,283.76	428.38%
Animal Program Expenses	4,044.74	11,500.00	(7,455.26)	35.17%
Development	5,354.88	3,000.00	2,354.88	178.50%
Foster Expenses	5,868.50	11,000.00	(5,131.50)	53.35%
Medical	87,970.21	87,050.00	920.21	101.06%
Volunteer Expense	1,051.35	1,000.00	51.35	105.14%
Total Expenditures	\$ 108,573.44	\$ 114,550.00	\$ (5,976.56)	94.78%
Net Operating Revenue	\$ 6,708.91	\$ -	\$ 6,708.91	
Other Revenue				
Interest Earned	1.24	50.00	(48.76)	2.48%
Total Other Revenue	\$ 1.24	\$ 50.00	\$ (48.76)	2.48%
Net Other Revenue	\$ 1.24	\$ 50.00	\$ (48.76)	2.48%
Net Revenue	\$ 6,710.15	\$ 50.00	\$ 6,660.15	13420.30%