



West Coast Dog and Cat Rescue

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Agenda
February 8, 2015 – 5pm
Cafe Yumm

1. *Meeting called to order*
2. *Minutes of last meeting approved*
3. *Old Business*
 - a. *Finalize 2015 Budget*
 - b. *Transition Issues Follow up*
 - i. *Change of signers for Bank Account*
 - ii. *Transfer of Treasurer information*
 - iii. *QuickBooks is setup and ready to implement*
 - iv. *PetPoint – Admin Changeover*
 - v. *Network for Good – Admin Changeover*
 - vi. *Spreadsheets – All for the last 3 years. Registers, Donor Lists*
 - vii. *All other relevant bookkeeping and historic documents – WAG / Petsmart / Petco*
 - viii. *ID# spreadsheet access*
 - c. *Papa's Pizza – Febuary 18 Board attendance*
4. *New Business*
 - a. *Volunteer Coordinator presentation*
 - b. *Sponsorship – policy needed*
 - c. *Financial Report*
 - i. *Final Financial Report 2014*
 - ii. *January Financials*
 - d. *Election of board Officers – President / Vice President*
5. *Other new business*