

**West Coast Dog and Cat Rescue
Board of Directors meeting minutes
Sun. August 14, 2016
Café Yumm, 730 East Broadway, Eugene OR
5-7 p.m.**

Meeting was called to order at 5 p.m. by Mary Sooh

Present: Mary Sooh, Alix Morris, Tarah Campi, Lyllian Breitenstein, Louanne Koch

Guest: Julie Tanit

Julie suggested a public comment period added at the beginning of each monthly agenda. Board members agreed.

Public comment: Julie Tanit offered to be an informational resource for WCDC regarding local animal rescue groups.

Minutes: Minutes of the July meeting were approved.

Old business:

Cat report and foster report: Louanne: WCDC took in 53 cats in July. We did 65 adoptions and 70 spay/neuter in July. Beginning count in July was 272, at end of July 243.

Board Manual: Available on Google Docs; new Board members will get a copy.

Planning for Your Cat's Future: Document finished. Next newsletter will announce it. Will need to be added to website.

Rebranding: First community stakeholder naming event set for September.

Marketing Special Needs Cats: Lyllian adding to database and Petinder. Need more help.

Strutt Your Mutt: Plans are going forward for Sept. event in Portland. We have \$550 in donations so far. Lyllian and Mannie are going for sure.

Succession Planning: We need a plan for sharing of data that only Beth gets now. We can't have all info with one person. Plan ahead for emergency / transition. Work in progress. Louanne will talk to various people to better define current workflow. Beth's job could be broken into smaller jobs if we have dedicated people. We need to consider hiring an operations director (record keeping, medical management, scheduling cats for catteries, etc.) or executive director. CRM should be central place for all data.

Future Fundraising: We were in the red almost \$4,000 in July. We need to raise more funds. Other than grants, we don't have big chunks coming in. Suggestions include a "Cat Walk," event where people pay to run a 5K or walk. Need an event committee.

Board members: Won't solicit for new Board members at this time.

Additional storage unit: We now have 2.

Petco/PetSmart adoption events: Roseburg: We cannot go there to do an event because we are shorthanded.

Politician list: We could add a link to our website to list legislators who support animal causes.

Next Board meeting: Sept. meeting cancelled due to a few Board member vacations. Will reschedule a Sept. meeting if needed, otherwise next meeting is Oct. 9.

Calendar: Tarah: Strutt your Mutt Sept. 10, Papa's Pizza fundraiser Sept. 15, Day of Caring Sept. 22.

Other Business: Campbell Center: Answer Your Cat Questions: Will repeat in future. Guidestar: We are updated to Silver level.

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Minutes by Alix Morris, Board Secretary. Transcribed by Tarah Campi, Board Member.

West Coast Dog & Cat Rescue
Statement of Activity
July 2016

	Admin	Adoption	Foster	Fundraising	Medical	CATTastic Wkend	Total Special Events	Volunteer	TOTAL
Revenue									
Donations							0.00		0.00
Unrestricted				3,873.43			0.00		3,873.43
Total Donations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,873.43	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,873.43
Fees-Adoption		6,835.00					0.00		6,835.00
Misc Income	0.10						0.00		0.10
PayPal Income		0.00		20.77		22.00	22.00		42.77
Total Revenue	\$ 0.10	\$ 6,835.00	\$ 0.00	\$ 3,894.20	\$ 0.00	\$ 22.00	\$ 22.00	\$ 0.00	\$ 10,751.30
Gross Profit	\$ 0.10	\$ 6,835.00	\$ 0.00	\$ 3,894.20	\$ 0.00	\$ 22.00	\$ 22.00	\$ 0.00	\$ 10,751.30
Expenditures									
Advertising	260.00	750.00					0.00		1,010.00
Food			32.67				0.00		32.67
Medical Veterinary					11,107.19		0.00		11,107.19
Medicine			49.95		678.20		0.00		728.15
PayPal Fees		79.31					0.00		79.31
Print/Photocopy	72.40						0.00		72.40
Purchases					717.60		0.00		717.60
Rent or Lease	25.00					200.00	200.00		225.00
Supplies	132.96						0.00		132.96
Telephone Service	10.28				100.00		0.00		110.28
Volunteer Recognition							0.00	399.18	399.18
Total Expenditures	\$ 500.64	\$ 829.31	\$ 82.62	\$ 0.00	\$ 12,602.99	\$ 200.00	\$ 200.00	\$ 399.18	\$ 14,614.74
Net Operating Revenue	-\$ 500.54	\$ 6,005.69	-\$ 82.62	\$ 3,894.20	-\$ 12,602.99	-\$ 178.00	-\$ 178.00	-\$ 399.18	-\$ 3,863.44
Net Revenue	-\$ 500.54	\$ 6,005.69	-\$ 82.62	\$ 3,894.20	-\$ 12,602.99	-\$ 178.00	-\$ 178.00	-\$ 399.18	-\$ 3,863.44

West Coast Dog & Cat Rescue
STATEMENT OF FINANCIAL POSITION
 As of August 9, 2016

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
PayPal Bank	1,680.55
PCB Checking	24,984.55
PCB Savings	4,164.23
Total Bank Accounts	\$30,829.33
Other current assets	
Undeposited Funds	0.00
Total Other current assets	\$0.00
Total Current Assets	\$30,829.33
TOTAL ASSETS	\$30,829.33
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	24,561.64
Net Revenue	6,267.69
Total Equity	\$30,829.33
TOTAL LIABILITIES AND EQUITY	\$30,829.33

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