



# West Coast Dog and Cat Rescue

PO Box 72401, Springfield, OR 97475 - (541) 225-4955  
westcoastvolunteer@gmail.com www.westcoastdogandcat.org

Final Approved  
WCDC Board Meeting  
Sunday, August 9, 2015  
Cafe Yumm! Meeting room, Franklin Blvd, Eugene - 5:00pm - 7:00pm

Present: President, Mary Sooh, Vice President, Rob McIntosh, Treasurer, Victoria Williams, Martha Scofield, Lyllian Breitenstein, Louanne Koch, Members

Absent: Irene Beltzer

Guests: Julie Mason, Aven Wright-McIntosh, Tarah Campi, Mannie Minner

5:04 Meeting Called to order

1. Introductions
2. Minutes read from previous meeting
  - a. Rob McIntosh moved to approve, Louanne Koch seconded, Passed-Unanimous
3. Old business
  - a. Transition Issues Follow up
    - i. Community Fund Committee-Louanne, Kate, Julie Tanit
    - ii. Planning for future contract-Rob
    - iii. Compassion Fatigue Presentation Group-Lyllian, Mannie
    - iv. Petco
  - b. Receipts and Income Tracking Sheet
    - i. Victoria Williams states income tracking sheets are going well. Receipts are now separated from the actual funds in two envelopes.
  - c. Community Fund Committee
    - i. Mary Sooh and Louanne Koch agree that a meeting with Mary, Louanne, Julie Tanet and Kate should be scheduled soon. There have been priorities interfering.
  - d. Planning for the future - in wills - copy of contract
    - i. Rob McIntosh gave an update on the complications involved in setting up endowment programs that involve wills and attorneys. Setting this up is a work in progress.
    - ii. We have a pamphlet from ASPCA that outlines how to provide for your pet when you are gone. Rob McIntosh addressed the need for us as a group to produce an informational piece to interest and inform prospective contributors.
  - e. Chip N Dip update
    - i. Tarah Campi gave an update on the status of preparations. We have adequate volunteers signed up. The food vendors have talked with Tarah Campi and will be ready.
    - ii. Victoria Williams shared that monetary support was received from Cascade Veterinary (\$125) and Mohawk Veterinary (\$125).
    - iii. Mary Sooh talked about money handling procedures and tickets.
    - iv. Rob McIntosh talked about customer receipts, forms needed and the actual number of microchips needed.
    - v. Tarah Campi shared that she will use all of the \$250 allocated to the radio advertising budget.
    - vi. Aven Wright-McIntosh asked about goals for the event. They are: community



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service, promoting our group's identity and raising some money. All agreed on specific goal of chipping 100 animals and raising a total of \$2500 on that day.

## 4. New business

### a. Financial Report

- i. Victoria Williams: Quick Books is now in place
- ii. After July bills have been paid, the checking account balance is \$11,779.27  
The savings account balance is \$4162.98
- iii. Mary Sooh: Her team has recently written and submitted four grants and is waiting to hear the outcomes.

### b. July Financials

- i. Victoria Williams stated that the report for July is the same as item 4a above.

### c. Cat Foster and Adoption Report for July-Louanne Koch

#### i. Adoptions by month for 2015

January 41  
February 40  
March 30  
April 19  
May 32  
June 24  
July 44  
TOTAL 230

- ii. 368 intakes year to date
- iii. 122 carry forwards year to date
- iv. 212 in foster/adoption locations as of July
- v. 13 passed away year to date
- vi. 10 out on trials as of July
- vii. 20 went to barns, returns to owners, other, year to date

### d. Rabies shots for kittens

- i. Louanne Koch: addressed the importance of doing all we can to ensure that kittens adopted at less than four months old get their rabies shot on time from the new home. Possible solutions were discussed; follow up call; adding an agree-to contract.
- ii. Aven Wright McIntosh and Alix Morris suggested that we need to be sure to have a legible email and phone number for each adopter. Adoption counselors will email/call kitten homes with help from other volunteers.

### e. Challenge Grant results

- i. Mary Sooh and Victoria Williams stated that we had raised \$1600 in our Network for Good account

### f. Board role in fundraising

- i. Mary Sooh presented ways that we all can indirectly help with ongoing fundraising efforts.
- ii. Tell family friends, colleagues about our mission: We help them all.
- iii. Forward emails and newsletters and invite guests to our events; generally spread the word and network.



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- g. Compassion Fatigue Presentation/ Group
  - i. Lyllian Breitenstein shared that she is working on a Compassion Fatigue presentation.
  - ii. Others suggested that it would be good to invite other rescue groups to attend.
  - iii. Lyllian and Mannie have had good experiences with animal communicator Jai Jamison.
- h. CAT Adoption Team
  - i. Lyllian Breitenstein shared information about the work done by Cat Adoption Team in Sherwood, and how we can work with them.
- i. Report on Super Zoo
  - i. Julie Mason reported on the Super Zoo trip, VSI pet supply wholesaler, and recent donations of supplies from other sources.
  - ii. Julie Mason reported on her trip to Best Friends with Kate Tryhorn.
- j. New Fund Raiser - Chipotle, Oct 9 (to be confirmed)
  - i. There will be a WCDC Fundraiser at Chipotle Restaurant on October 9.
  - ii. Chipotle has generously agreed to donate 50% of proceeds resulting from our group's purchases that day.
- k. Policy for putting non WCDC cats on PetFinder
  - i. Lyllian Breitenstein discussed our policy for doing courtesy posts of non-WCDC animals who have been rescued in Lane County.
  - ii. Doing this when appropriate supports our Mission Statement, but must be done according to seven specific guidelines, outlined in the proposal written by Lyllian.
  - iii. Louanne Koch moved that we accept Lyllian's proposal for guidelines for these posts.
  - iv. Rob McIntosh seconded the motion and it passed.
- l. Petco at Gateway
  - i. Tarah Campi shared that the new Petco store will open at Gateway Mall in late September.
  - ii. It has not yet been possible to contact Petco corporate to inform them of our interest in having an adoption center there.
  - iii. We may need to wait until a manager for the new location is named.
  - iv. There was discussion of staffing issues if we take on another location. The idea was floated that if the new store was a favorable environment we could relinquish one location for the other.
- 5. Other new business
  - i. None was proposed
- 6. Meeting adjourned at 6:20pm

Next meeting Sunday, September 13, 5:00pm at Cafe Yumm! on Franklin Boulevard in Eugene.

Respectfully Submitted,  
Alix Morris, Secretary