



West Coast Dog and Cat Rescue

PO Box 72401, Springfield, OR 97475 - (541) 225-4955
westcoastvolunteer@gmail.com www.westcoastdogandcat.org

WCDC Board Meeting
Sunday, June 14, 2015

Café Yumm! Meeting room, Franklin Blvd, Eugene – 5:00pm -7:00pm

Present: President, Mary Sooh, Vice President, Rob McIntosh/Aven, Secretary, Martha Scofield, Member, Louanne Koch

Absent: Treasurer, Victoria Williams

Guests: Norma King, Julie Mason, Lyllian Breitenstein, Irene Beltzer, Aven Wright-McIntosh

Minutes: Martha Scofield

1. Meeting called to order at 5:00 p.m. by Mary Sooh.
2. May 10, 2015 meeting minutes approved: Rob moved to accept; Louanne seconded. Unanimously approved.
3. Old Business
 - a. New Vets - no report as Kate Tryhorn unable to attend with update
 - b. Transition Issues Follow-Up – Former Treasurer Kalindi Devi-Dasi's records are needed for archiving. Rob reiterated that WCDC is comprised of two hard assets: our 501(c)3 non-profit status and our relationships with Petsmart and Petco. The financial history and consistent meeting minutes are part of maintaining these assets. Discussion was heard on past history of the treasurer's transition and requests for financial documents. Martha to contact Kalindi regarding documentation.
 - c. Receipts & Income Tracking Sheet – Rob reported that Aven has implemented the new "Adoption/Donor Receipt" process at both Petsmart North and Petco at Valley River. Need to have meeting with Petsmart South managers, also with Jimi Vickers, volunteer lead at South.
 - d. Vet Visit Records/Notifications – Louanne reported that Beth Swanson, adoption facilitator, handles these
 - e. Community Fund Committee – Louanne reported for this group which includes herself, Kate Tryhorn and Mary Sooh - are developing guidelines to administer this new fund
 - f. Zoetis (animal health commercial company) application – Mary reported that WCDC now able to get medications at a discount through Zoetis, including Amoxicillin and Revolution (but still need to use Advantage - cannot use Revolution on kittens under 3 lbs) for medical needs (e.g., flea, tick, ear mites, antibiotics) of animals we provide care.
 - g. Planning for future - in wills (Greenhill Contract) – Louanne reported that the conversation with Greenhill Humane Society has begun; contact there is Glenda Londstron, Development Director. Louanne sent Glenda an email but has not heard back yet. Norma to send links to websites that have documents we may be able to use. Lyllian has made a CD with each cat, what needs are, etc.
 - h. MOU - STNR (Memorandum of Understanding with Springfield Trap Neuter Release program) Louanne provided an update that STNR has an animal control designation with the Oregon Humane Society. While OHS will only accept kittens up to 6 months of age from WCDC, STNR's agreement with OHS allows them to send kittens and cats up to 4 years old. OHS also has a special list for seniors.
 - i. Chip & Dip Event Update – Mary reported on this new fundraising event to be held Sunday, August 16, at Alton Baker Park. Graphic artist Andi Graham has developed a promotional flyer. Eugene and Springfield animal control staff will be on hand with licenses. Received \$250 from Q St Animal Hospital in Springfield. Petco also providing funds.



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4. New Business

- a. Financial Report – April Financials - Victoria sent financials out; Rob reported WCDC in pretty good shape with \$15,498.76 - Fred Meyer, Amazon Smile, recurring donors helping our bottom line.
- b. Dog Policy - discussed at length, especially concerning Capone, a WCDC dog in 2012 that was euthanized that recently resurfaced on our Facebook page; Louanne explained Capone's situation. WCDC has had extensive discussion of this subject in the past to develop a policy but was never put to vote.
 - Former WCDC dog volunteer Joann Ernst is back assisting WCDC with referrals.
 - Louanne has been in touch with Northwest Dog Project and Wiggly Tails Dog Rescue groups - both said they would help with any WCDC dogs returned, but more conversation needed. Mary recommended that WCDC should adopt policy as guidelines instead of policy as each situation is different.
 - Norma stated that Save the Pets may be started back up as a dog rescue.
 - Mary - proposed accepting euthanasia policy as guidelines instead of policy. Louanne moved to accept; Rob seconded. Unanimously approved.
 - Dog guidelines to include responding in a timely manner if someone contacts us about a WCDC dog, with an additional second, separate evaluation to be provided.
- c. New Board Members – Mary introduced two new board members who provided personal background and their interest to join as our newest board members:
 - Lyllian Breitenstein - former vet assistant; long-time rescuer; enjoys the marketing piece
 - Irene Breitenstein - previous board experience, short-term president of board (2nd Chances Animal Sanctuary); strong cat advocate; long-term volunteer with WCDC and STNR
 - Unanimous acceptance of Lyllian and Irene as WCDC's newest board members. Congratulations, thank you and welcome. Update: See Board page with bios and photos [at this link](#).

5. Other New Business

- a. Adoption Report - adoptions through May, 2015: 162; June adoptions so far: 11 (including 2 barn cats); approximately 169 cats in foster care; have about 10 permanent foster cats
- b. Lyllian will make list of Facebook resources for those contacting group for help.
- c. Norma reported that Stray Cat Alliance/STNR was turned down for Petsmart Charities' grant. Norma requested a letter of support from WCDC vouching STNR was not using TNR funds for adoptable cats. Mary will forward Kate Tryhorn to possibly draft a letter.
- d. Louanne: thank you to all who helped clean both catteries (Petsmart North and South) after possible ringworm exposure. Had meeting with Dr. Ashley - reviewing ringworm protocol.
- e. Monica Glenn resigned earlier this month as volunteer coordinator.
- f. Martha resigned as board secretary at the meeting.
- g. Louanne has been reviewing and updating foster manual. Does not want to be in charge of runaway kitties any more after recent work to recover "Richard."
- h. Mary - will have Eugene Lions Club presentation in July. Mary will use a variation of the Powerpoint Lyllian first created as basis of the presentation.
- i. Irene - Lane County Animal Disaster Response group. Wants to work on plan for WCDC. Will give report in July.
- j. Louanne – recent project led by new volunteer Cece Culmer of near life-size photo cutouts of longterm adoptable cats "catouts" placed in empty cages are great. Best Friends Animal Society based in Kanaub, Utah has also placed the catouts in furniture stores. Lyllian to check with Edgewater Furniture to host cutouts.

Louanne motioned to close meeting at 6:45 p.m.; unanimous.

Next meeting Sunday, July 12, at Café Yumm! on Franklin Boulevard in Eugene.