



West Coast Dog and Cat Rescue

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Board Minutes – Jan. 4, 2015

Board Members in Attendance: Kate Tryhorn-President, Kalindi Devi-Dasi-Treasurer, Robert McIntosh-Member

Board Members absent: Martha Scofield, Mary Sooh

Others: Victoria Williams-Treasurer Candidate.

Call to Order: 5:08pm – Kate called the meeting to order and distributed previous minutes and the agenda.

Approved the minutes from the previous meeting: – Rob would like 1 item corrected. Instead of reading all department heads at each meeting, he suggested focusing on 1 department head each meeting. Moved seconded and approved as amended

Old Business:

1. Budget: Several items in the budget were discussed and Kalindi will adjust, reallocate and present at next meeting for further discussion:
 - a. New Expense category for Volunteer Program – Kate to discuss with Avery and get in the expense side of the budget as a separate line item.
 - b. Rob suggest across the board increase of 10% on line items where we met or exceeded budget, and carry over same amounts of items where we fell short.

New Business:

2. Treasurer Position
 - a. Victoria Williams was introduced as a new treasurer candidate to replace Kalindi on the board. She is amenable to the appointment and recommended:
 - i. That this be a board position
 - ii. Start with a trial period of perhaps 6 months
 - b. Transitioning to Quickbooks online was discussed and Rob agreed to check on pricing. This would allow multiple people to access the information and facilitate faster reporting.
 - c. Victoria's appointment was not put into a motion so will have to formalize at the next meeting
3. The board discussed and agreed to put the Board Meeting Minutes online once finalized and the Meeting Notes on the shared "DropBox".
4. Next Meeting – January 18th to discuss Springfield TNR program and formalizing the relationship and role of WCDC to them. Norma will be invited to the meeting.
5. *WCDC Bylaws were formally approved and Kate will get electronic copy, make date changes and get Martha to sign them.

The meeting was adjourned at 7:05pm

Board Meeting Minutes – Jan. 4, 2015 – Robert McIntosh-Member as scribe in Martha's absence